**PROFESSIONAL SUMMARY**

Early childhood teacher with 4+ years experience teaching 3-5 year olds in classroom setting of 18-20 children. Recognized for ability to develop and implement lesson plans and activities that capture the diverse learning styles, interests, imagination, and abilities of all students while improving their learning and behavorial skills, as well as confidence and self-reliance. Ensure open communication with parents and administration regarding students’ growth and well-being.

###### KEY SKILLS

* Early Childhood development associate
* Group and individual instruction
* Classroom management Strategies
* Montessori approach
* Strong project management skills and flexibility in meeting changing deadlines and requirements
* Effective communication skills, eagerness to learn new applications and languages, diverse cultural experience.
* Demonstrated ability to design and develop projects, work remotely and with cross functional groups
* Web Programming*:* Web Design (HTML, Dreamweaver), Photoshop, Flash MX,
* Applications: Microsoft Office (Word, Powerpoint, Excel, Teams, Cloud)

EDUCATION & CERTIFICATIONS

Mar’13-Apr’14 Completed ADKET - Advanced Diploma in Kindergarten Eductioan Training, Singapore.

Jul’09 - Jul’10 London College 1 Year program. Programming course in Web Design (HTML,

Dreamweaver), Photoshop, Flash MX, PHP Web Programming.

Jun’ 97 – Apr‘00 Masters in Computer Applications (M.C.A), University Of Madras, Chennai, India

* Honors Student with Overall Second in the University
* Database Management systems, MI System, Structured System analysis and design.

Mar’94 – Mar'97 Bachelor Of Science , University Of Madras, Chennai, India

* First in college and recipient of honors award

WORK EXPERIENCE

**Web Development Consultant.**  **Aug 2017 – Dec 2021**

**Contractor, Financial Services firm**

* Designed and developed website for a financial services company.
* Worked with the firm to design, develop and maintain Web portals.
* Completed development of company’s web page

**Pre-School Teacher, Littlesparks Montessori Kindergarten, Singapore** **May 2012 – Feb 2017**

* Created and delivered creative and interactive lesson plans to 15 student class size between 3-5 years of age
* Taught literacy and math competence, emphasizing research-backed methods to help children deepen understanding
* Provided tailored lesson content with additional 1-1 and after school support for students with mild learning disabilities to achieve basic aptitude
* Implemented musical and art-related activities that improved students’ creative skills and significantly increased engagement
* Implemented lesson plans that allowed students to participate and to act out characters during story-time sessions, improving speech clarity and confidence.
* Consistently and periodically communicated with parents to brief student progress, social and development progress, and any observed in-class behavior.

**Web Development Consultant. Jan 2008 – Jan 2011**

**Contractor, Financial Services firm**

* Designed and developed website for boutique financial services startup company.
* Worked with the firm to design, develop and maintain Web portals.
* Completed development of company’s web page for Phase 1 launch

**Contractor, Hammersmith & Fulham Council, London**

* Designed and developed website for Hammersmith and Fulham council's Black Minority Empowerment.
* [www.hfbme.org.uk](http://www.hfbme.org.uk)
* Worked with the head of the department to understand requirements, purpose, and end objectives for the website

Programmer Analyst, Nottingham Clinical Research Group, Nottingham, UK. Jul 2001 - Sep 2002

NCRL: Research Organisation supplying expertise and services to pharmaceutical industry and medical academic research community.

* Responsibility included program coding, validation and testing for software applications used in Clinical trials
* Hands on coding and testing experience in C/Unix for new application development and consistency checks
* In depth training on propreitary tool LaTeX and in-house database NODES.
* Experience in LaTex writing and amending extraction programs, produce specs and validation documents.
* Consistentlly delivered on project timelines, exceeded expectations on commitments taking stretch projects.

Jan 2003 – Dec 2006 : Childcare Leave

* Completed Basic and Intermediate Levels in German
* Long Distance Interior Design Course from Institute for Interior Design, UK

**INTERNSHIPS**

**Project Associate, Marine Services, Department Of Port Trust, Chennai, India Jan 2000 - June 2000**

Project Intern, Human Resources, Department Of the Port Trust, Chennai, India Oct 1999 - Dec 1999

Project Intern , Lakshmi Light Metal Industries, Chennai, India Jul 1999-Dec 1999

**Honors & Awards**

* Completed Masters in Computer applications with honors and was **second** in college.
* Awarded **College topper** honor for Bachelors in Science (in chemistry).
* Awarded The Silver Standard of **The Duke Of Edinburgh’s** Award at high school.

LANGUAGES

English, Hindi, Tamil, German.